

Minutes of Southern Energy Co-operative Ltd Board meeting, 21 April 1997, 172 Skye Road, Frankston

**PRESENT:** Bob Gourley, Lois Wishart, Richard Greaves and David Griffiths

**OTHER:** Greg Wishart

1. Resolved that the minutes be confirmed as a true and accurate record of the meetings of 3 and 31 March 1997 and be signed by the Chairman.

Moved: L. Wishart Seconded: R. Greaves CARRIED

**Tenni**

The Secretary reported that he had not written to Philomene Tenni.

**Imrei**

The Secretary reported that he had not written to Maria Imrei.

**Pobjoy Mulhall and Associates**

The Secretary reported that a cheque for \$100 had been forwarded to Pobjoy Mulhall and Associates.

The Secretary reported that auditors could be removed by resolution of a general meeting of members and resignation and that either was subject to approval of the Registrar of Co-operatives. He reported that these were outlined in s. 140 of the Co-operation Act 1981.

**Smart Lamp**

The Chairman reported that he would write to Phillips.

**Utilicorp United**

The Secretary reported that he had downloaded from the Internet a copy of Utilicorp United Inc's Annual Report for the fiscal year ended 31 December 1996 that had been lodged with the Securities and Exchange Commission, Washington DC, USA.

It was agreed that a copy would be provided to the Chairman initially for subsequent circulation to other directors.

**Newsletter**

2. Resolved to establish a newsletter for Southern Energy Co-operative Ltd, edited by the Secretary, to be called SEC News, one sheet double sided and published quarterly with the first issue free and members invited to subscribe through a payment of \$6.50 for subsequent issues.

Moved: L. Wishart Seconded: R. Greaves CARRIED

The meeting noted the following suggested content for the newsletter:

1. Invitation for members to contribute news and articles.
2. Note regarding energy conservation course at Frankston TAFE.
3. Announcement of recruitment drive with prize(s).
4. Extract from UtiliCorp United Inc Annual Report 1996.
5. Referencing to newspaper articles on energy issues.
6. Requesting subscriptions to future issues of the newsletter.
7. Contribution by Chairman on ten reasons for joining the co-operative.

Richard Greaves agreed to contribute for a future issue on the environmental audit.

It was also agreed that pamphlets could be circulated with the newsletter.

It was estimated that the printing, copying and postage of the first newsletter to all current members would be approximately \$20.

### **Membership Pamphlet**

It was agreed to develop a membership pamphlet - one A4 sheet folded in half with four sections:

1. Title page.
2. Membership application form.
3. Mission statement and objects.
4. Ten reasons for joining the co-operative.

It was agreed that the pamphlet could be circulated with the first SEC News.

### **Members**

It was noted that the Register of Members should be updated to include William McPherson's new home address.

The Secretary also reported that information sent to two members for the Second AGM had been returned address unknown.

### **Next Meeting**

It was agreed that agenda items for the next meeting would include:

1. Draft newsletter.
2. Draft membership brochure.
3. Audit.
4. Smart Lamp.
5. Fund Raising.

Next meeting: 7.30 pm, 19 May 1997, 172 Skye Road, Frankston

*AK Bonney 20/10/97*